**Positive Behavior Interventions Strategies for Students who come to class unprepared**

1. Remind students at the end of class about the books or other work materials that they should bring to the next class session.
2. Keep a collection of pens, pencils, and writing paper in the room that students can use if they forget their own.
3. Send parents a list of the essential materials that students should always bring to your class. Encourage parents to check with their child before school to ensure that he or she has all necessary work items.
4. Teach the class a general system for organizing work and storing materials. Students should have an organizer with a section for every subject. Each section should include a calendar to record assignments, and space to store work in progress. The organizer should also be stocked with pens, pencils, and writing paper.
5. Pair each student with a 'peer buddy'. Direct students to share with, or borrow from, their peer buddy if they forget a book, pencil, or other item. Also, have student pairs check with each other at the end of class to ensure that each has written down all assignments correctly and has the necessary study materials needed for homework.
6. Have the student use a simple self-monitoring system. At the end of class each day, the student answers one question: "Did I have all necessary materials in class to do the work expected of me?" Offer the student an incentive (e.g., privilege, extra-credit points toward a grade, etc.) if he or she is able to answer 'YES' to the self-monitoring question a certain number of times per week. (For students with very poor organizational skills, you may start with an easy-to-achieve goal-say 2 YES ratings pre week. As the student shows improvement, raise to bar to 3, then 4, and eventually 5 YES ratings per week. Also, spot-check the student's rating periodically to make sure that the student is being honest in his or her ratings.)
7. Assign one staff member at your school to manage a caseload of students who are organizationally challenged. At the start of each day, that staff member 'checks in' with these students before they go to class. This person can quickly check students' schedules for the day and make sure that they have all necessary work materials. If a student is missing an important item, the check-in person should help that student to secure the missing item before class.

*1 – 7 adopted from Intervention Central. Retrieved 7/8/2014 from* [*http://www.interventioncentral.org/academic-interventions/help-with-homework/student-problems*](http://www.interventioncentral.org/academic-interventions/help-with-homework/student-problems)